

Minutes of KAPILA Committee Meeting

The Committee meeting was held in the at on 202.... from am/pm to am/pm under the Chairmanship of, for approving the shortlisted application to be filed as patents under the KAPILA scheme.

The following members of the committee attended the meeting (Committee formed as per the KAPILA guidelines) :

SI. No.	Name	Designation	Institute Name/Company name	Contact No.	Email Address	Signature
1						
2						
3						
4						
5						

The following applications have been identified for submission; (Expand table as per the number of all submitted patents).

Si. No.	Title of ideas	Inventor Name (Mention whether faculty or student)	Co-Inventor Name	Department	Contact No.	Email	Accepted (A) / Rejected (R)

Si. No.	Title	Inventor Name (Mention whether faculty or student)	Co-Inventor Name	Department	Contact No.	Email	Accepted (A) / Rejected (R)

There was submission of total (in digit) applications from (in digit) departments of the institute which were presented by students / faculty innovator. After detailed discussion and deliberation, the (in digit) applications are finalised for submission to KAPILA scheme.

(Sign of Head of Institution)
