Vel Tech High Tech

Dr.Rangarajan Dr.Sakunthala Engineering College

Autonomous - Affiliated to Anna University

Avadi, Chennai

Accredited by NBA, New Delhi & Accredited by NAAC with 'A' Grade & CGPA of 3.27
Approved by AICTE - New Delhi, Affiliated to Anna University – Chennai

AGENDA & MINUTES OF MEETING

of

38th GOVERNING COUNCIL MEETING

Date: 03.09.25	**Time : 2.30 PM to 4.30 PM**

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38th GOVERNING COUNCIL MEETING

Date: 03.09.2025	Time : 2.30 PM to 5.00 PM

Agenda

ITEM	POINTS DISCUSSED
38-01	Members of Governing Council for the Academic Year 2025-26
38-02	Action Taken Report (ATR) FOR 37th GC Meeting
38-03	Institutional Profile
38-04	Highlights of the institution
38-05	Activities Beyond Class Room (ABC)
38- 06	Practices Adopted for our First Year Students
38-07	Students' Strength (In 2025-26)
38- 08	Academic Performance
38- 09	Faculty Cadre (2025-2026)
38- 10	Administration Team
38- 11	Academic Council - External Members
38- 12	BoS – External Members
38- 13	Curriculum – Highlights
38- 14	Internal Quality Assurance Cell (IQAC)
38- 15	Research & Development (R&D)
38- 16	Projects-Publications-Patents (PPP)
38- 17	Industry-Institute-Interaction (III)
38- 18	Institutions Innovation Council (IIC)
38 - 19	Alumini Interaction
38- 20	Central Library
38- 21	Budget
38- 22	SWOC Analysis

MINUTES OF 38th MEETING OF GOVERNING COUNCIL

DATE: 03.09.25 **TIME: 2.30 PM– 5.00 PM**

The 38th Governing Council meeting was virtually convened and presented by the Chair Dr. E. Kamalanaban, Principal, through Google meet platform on 03.09.25 from 2.30 PM to 5.00 PM to review academic performance, introduction of new programmes and/or increasing intake/closure of programmes/reduction in intake, approve the appointment of faculty members recommended by the selection committee, approve the budget for the respective financial year, amend and approve various policies.

The following members were present during the 38th Governing Council meeting.

S.No	Name of the Expert & Affiliation	Position
1	Col. Prof. Dr. Vel R.Rangarajan Founder & Chairman	Member Management
2	Dr. Mrs. Sagunthala Rangarajan Foundress & Vice Chairman	Member Management
3	Mrs. Rangarajan Mahalakshmi K Chairperson & Managing Trustee	Member Management
4	Mr. K.V.D. Kishore Kumar Vice President – Trust Member	Member Management
5	Smt. Sucharitha Gangireddygari Executive Director / COO , Studio Infinite, Hyderabad	Member
6	Prof. Dr. S. Jayavel Dean - Sponsored Research, Industrial Consultancy & Continuing Education & Planning, IIITDM Kanchipuram.	Member
7	Prof. Dr. Rama Krishna Sai Gorthi Professor and Dean (Academic Affairs), IIT Tirupati.	Member
8	Mr.P. Thilagaraj	Member DOTE - Nominee
9	Prof. Dr. D. Manamalli Professor, Department of Instrumentation Engineering, MIT Campus, Chrompet, Anna University, Chennai	Member Anna University Nominee
10	Prof. Dr. S. Baskar Dean (R&D), Professor / EEE, Thiagarajar College of Engineering, Madurai	Member
11	Dr. V. R. Ravi Dean Academics	Member
12	Dr. S. Govindasami Controller of Examinations	Member

S.No	Name of the Expert & Affiliation	Position
13	Dr. A. Suresh Kumar Dean – Industry Relations	Member
14	Dr. P. Nagasankar Dean – S&H	Member
15	Dr. D. Yuvaraj Dean – SoBC	Member
16	Dr. B. Bharathiraja Dean – R & D	Member
17	Dr. A. Vishnu Kumar Deputy Dean-Technical Clubs	Member
18	Dr. E. Kamalanaban Principal	Member Secretary

ITEM POINTS REVIEWED / APPROVED

ITEM	POINTS REVIEWED / APPROVED
38.01	**TO WELCOME THE GOVERNING COUNCIL MEMBERS** Dr. E. Kamalanaban, Principal welcomed all the members of the Council
38.02	**TO CONFIRM THE MINUTES OF THE 37th MEETING OF THE GOVERNING COUNCIL HELD ON 13.04.24** The council confirmed the minutes of the 37th meeting of the Governing Council held on 08.02.25
38.03	**TO REVIEW THE ACTION TAKEN ON THE MINUTES OF THE 37th MEETING OF THE GOVERNING COUNCIL HELD ON 13.04.24** The Council reviewed the action taken on the minutes of the 36th meeting held on 08.02.25
38.04	**TO PERUSE AND RECORD THE NUMBER OF STUDENTS ADMITTED IN UG AND PG PROGRAMMES DURING THE ACADEMIC YEAR 2025-2026** The council perused and recorded the number of students admitted in various courses during the academic year 2025-2026 as per the list tabulated and submitted to the Council. The council appreciated the % of admission of 96.53% during 2025-2026.
38.05	**TO PERUSE THE RESULTS OF THE UG & PG DEGREE EXAMINATIONS FOR APRIL / MAY 2025** The Council perused the UG & PG Degree Examinations for April / May 2025 Examinations of all programmes
38.06	**TO RATIFY THE RESULTS OF THE EXAMINATIONS APPROVED BY THE PRINCIPAL AND PUBLISHED SUBSEQUENTLY** The Council ratified the results of the examinations approved by the Principal
38.07	**TO APPROVE THE CURRENT BUDGET PROPOSALFOR THE YEAR 2025-2026** The current budget proposal for the year 2025-2026 wereconsidered and approved
38.08	**TO APPROVE THE NEW STAFF APPOINTMENT MADE BY THE STAFF SELECTION COMMITTEE DURING THE ACADEMIC YEAR 2025-2026** The new staff appointment made by the staff selection committee during the academic year 2025-2026 were noted and approved
38.9	**TO PERUSE AND APPROVE THE PROCESS AND PROGRESS OF ACTIVITIES BEYOND CLASS ROOM FOR THE STUDENTS TO IMPROVE EMPLOYABLITY SKILLS**

ITEM	POINTS REVIEWED / APPROVED
	The Council perused and appreciated the initiatives taken to improve employability skills and achieve dream jobs in top MNCs. Especially the efforts taken in carrying out 502 mini projects during 2025-2026.
38.10	**TO REVIEW THE PLACEMENT TRAINING PROGRAMMES (FROM I SEM TO VIII SEM) ORGANISED BY TRAINING AND PLACEMENT CELL** The Council reviewed the placement training programmes organised by Training and Placement cell and appreciated the implementation of 720 hours of various training programmes such as Aptitude, Quantz, Coding skill and Communication development skill starting from I semester to VIII semester
38.11	**TO REVIEW THE ONGOING AND PROPOSED RESEARCH & DEVELOPMENT ACTIVITIES** The Council reviewed the ongoing and proposed R & D activities during 2025-2026 and advised to acquire more funds from funding agencies and carry out Industry Sponsored Projects. The council also advised the faculty members to increase WoS / SCOPUS indexed publications from 163 to 250 in the next academic year. The Governing Council appreciated the implementation of the Seed Money Grant Scheme. The Council also appreciated the nine researchers who received institutional grants amounting to Rs. 9,86,268/- under the Seed Money Grant Scheme. The Governing Council appreciated the institution for awarding a Publication Incentive of Rs. 4,32,500/- for the calendar year 2024. The Governing Council appreciated the institution for awarding a Research Development Fund (RDF) of Rs. 5,25,000 to 21 faculty members during the academic year 2024–2025. Council appreciated the submission of 3 research proposals worth of Rs 1,72,73,840. The Governing Council appreciated the progress made in the development of the AICTE IDEA Lab to the tune of Rs. 1.1 crore. Council appreciated and approved the Research Policy available in the institute website. Council advised to attract more research scholars (for existing research centres) by providing reasonable stiphened and necessary Lab facilities.
38.12	**TO REVIEW THE STAFF STRENGTH AND CADRE RATIO OF THE ACADEMIC YEAR 2024-2025** The Council reviewed the staff strength and cadre ratio of the academic year 2024-2025 and appreciated for maintaining 15.85:1 Student Faculty Ratio
38.13	**TO REVIEW THE FACULTY CONTRIBUTION IN ORGANISING & ATTENDING EVENTS** The Council reviewed the faculty contribution in organising & attending various events during the academic year 2024 – 2025 and advised all the departments to organise International Conference.
38.14	**TO REVIEW THE GRADUATION DETAILS FOR THE BATCH 2021-2025** The Council reviewed the Graduation details for the batch 2021-2025 and appreciated the institute for graduating 91.89% of students.
38.15	**TO REVIEW THE PLACEMENT DETAILS FOR THE ACADEMIC YEAR 2022-2023** The Council reviewed the Placement details for the academic years 2024-25. The members appreciated for achieving 331 offers during 204-2025. Also advised to improve the offers with highest salary package.
38.16	**TO REVIEW THE ACTIVITIES OF IQAC, INSTITUTION'S INNOVATION COUNCIL(IIC), INDUSTRY RELATIONS AND PROJECT-PUBLICATION - PATENT(PPP)** The various activities carried out by IQAC, PPP, IR and IIC were reviewed by the Council. The Council also recommended to increase the number of student publications with indexed journals.
38.17	**TO REVIEW THE STUDENTS AND FACULTY CONTRIBUTION IN RECEIVING NPTEL CERTIFICATION** The Council reviewed the process of motivating the students, registering, following the completion of intership, registering for NPTEL Exam and appreciated. The Governing Council

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	appreciated the institution for securing 949 NPTEL certificates during the academic year 2024–2025.
38.18	**TO REVIEW THE STUDENTS' INTERNSHIP DETAILS DURING 2024-2025** The Governing Council reviewed the status of internship offers received by the students during the academic year 2024–2025. The Council appreciated the achievement of securing a total of 808 internships. The Council also advised the institution to focus on increasing the number of stipend-based internships for students.
38.19	**TO REVIEW THE ACADEMIC CALENDER FOR 2025-2026 ODD SEMESTER** The Council reviewed the Academic Calender for 2025-2026 odd semester and approved
38.20	**TO REVIEW THE ACTIVITIES OF OF GREEN CAMPUS INITIATIVES** The Council appreciated the institute to achieve the "Green Initiative and Environment Sustainability Award" and "Best Green & Clean Campus Award" which Valid till 29.04.2027.
38.21	**TO THANK ALL THE MEMBERS** The Principal thanked all the external members for their valuable suggestions and also thanked the management and internal members for their support and cooperation.

SUGGESTIONS AND QUERIES FROM GC MEMBERS

Suggestions / Annotations from Dr. Manamalli

- Strengthen the integration of SDGs across all programmes through interdisciplinary and project-based learning.
- Develop measurable SDG attainment indicators at the course and programme levels.
- Encourage student participation in community-based projects aligned with the United Nations Sustainable Development Goals.
- Incorporate sustainability-focused innovation challenges and hackathons into the curriculum.
- Increase the number of students securing paid internships in reputed industries.
- Encourage internships in core industries, research laboratories, startups, and international organizations.
- Monitor internship outcomes through defined learning objectives and industry feedback.
- Strengthen institutional collaborations with industries to expand internship opportunities.

Suggestions / Annotations from Dr. Ramakrishna Gorthi

- Increase the percentage of students obtaining Elite, Silver, Gold, and Topper certifications in NPTEL.
- Encourage every faculty member to complete at least one NPTEL/AICTE FDP annually.
- Integrate SWAYAM, Coursera, edX, AWS Academy, Google Cloud Skills Boost, and Microsoft Learn certifications into the curriculum.
- Establish a department-wise monitoring system for online certification achievements.
- Encourage multidisciplinary and interdisciplinary projects addressing real-world societal and industrial challenges.
- Promote conversion of student projects into startups, patents, products, and research publications.
- Strengthen industry participation in project reviews and evaluation.
- Establish a centralized digital repository showcasing innovative student projects.

Suggestions / Annotations from Smt. Sucharitha Gangireddygari

- Assign industry mentors to every capstone project and innovation team.
- Increase the number of industry-sponsored projects and consultancy-based student assignments.
- Organize regular interactions with industry experts through workshops, guest lectures, and technical mentoring sessions.
- Strengthen collaboration with industries for technology transfer and product development.
- Increase the number of patent filings, technology transfers, copyrights, and design registrations.
- Facilitate patent commercialization through incubation and startup support.
- Organize advanced workshops on intellectual property rights and technology commercialization.
- Encourage faculty and students to participate in national and international innovation competitions.

Suggestions / Annotations from Mr.P. Thilagaraj

- Upgrade software infrastructure with AI-enabled engineering and simulation tools.
- Provide institution-wide access to advanced software such as MATLAB, ANSYS, SolidWorks, LabVIEW, Autodesk, ChatGPT Enterprise, GitHub Copilot, and cloud computing platforms.
- Conduct faculty development programmes on effective utilization of digital tools in teaching and research.
- Expand virtual laboratory facilities and digital learning resources.
- Enhance the quality of publications by encouraging research in Q1 and Q2 journals.
- Promote collaborative research with industries, IITs, NITs, and international universities.
- Increase externally funded research projects and consultancy activities.
- Establish department-wise research targets and incentive mechanisms for quality publications.

Suggestions / Annotations from Dr.Jayavel

- Strengthen the AICTE IDEA Lab and MSME Business Incubator ecosystem.
- Encourage student startups through seed funding and prototype grants.
- Organize annual innovation expos and startup demo days.
- Facilitate product commercialization through industry partnerships.

Suggestions / Annotations from Dr.Baskar

- Periodically review the curriculum to align with emerging technologies such as Artificial Intelligence, Data Science, Cyber Security, Digital Twins, Robotics, Semiconductor Technologies, Quantum Computing, and Industry 5.0.
- Increase industry-led courses, laboratory-integrated theory courses, and experiential learning opportunities.
- Expand opportunities for micro-credentials and global certifications.