Vel Tech High Tech

Dr.Rangarajan Dr.Sakunthala Engineering College

Autonomous - Affiliated to Anna University

Avadi, Chennai

Accredited by NBA, New Delhi & Accredited by NAAC with 'A' Grade & CGPA of 3.27
Approved by AICTE - New Delhi, Affiliated to Anna University – Chennai

AGENDA & MINUTES OF MEETING

of

34th GOVERNING COUNCIL MEETING

Date: 04.11.2022	**Time : 2.30 PM to 4.30 PM**

Google Online meet

https://meet.google.com/ezh-dvth-zpd

AGENDA & MINUTES OF MEETING

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35th GOVERNING COUNCIL MEETING

Date: 04.11.2022	Time : 2.30 PM to 4.30 PM

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Agenda

ITEM	POINTS DISCUSSED
34-01	Action Taken Report (ATR) FOR 33rd GC Meeting
34-02	Members of Governing Council for the Academic Year 2022-23
34-03	Institutional Profile
34-04	Highlights of the institution
34-05	Beyond Class Room Activities
34- 06	Practices Adopted for our First Year Students
34-07	Students' Strength (In 2022-23)
34- 08	Academic Performance
34- 09	Faculty Cadre (2022-2023)
34- 10	Administration Team
34- 11	Academic Council - External Members
34- 12	BoS – External Members
34- 13	Curriculum – Highlights
34- 14	Internal Quality Assurance Cell (IQAC)
34- 15	Research & Development (R&D)
34- 16	Projects-Publications-Patents (PPP)
34- 17	Industry-Institute-Interaction (III)
34- 18	Institutions Innovation Council (IIC)
34- 19	Central Library
34- 20	Budget
34- 21	SWOC Analysis
34-22	Strategic Development Plan

MINUTES OF 34th MEETING OF GOVERNING COUNCIL

DATE: 04.11.2022 **TIME: 2.30 PM– 4.30 PM**

The 34th Governing Council meeting was virtually convened and presented by the Chair Dr. E. Kamalanaban, Principal, through Google meet platform on 04.11.22 from 2.30 PM to 4.30 PM to review academic performance, introduction of new programmes and/or increasing intake/closure of programmes/reduction in intake, approve the appointment of faculty members recommended by the selection committee, approve the budget for the respective financial year, amend and approve various policies.

The following members were present during the 34th Governing Council meeting.

S.No	Name of the Expert & Affiliation	Position
1	Col. Prof. Dr. Vel R.Rangarajan Founder & Chairman	Member Management
2	Dr. Mrs. Sagunthala Rangarajan Foundress & Vice Chairman	Member Management
3	Mrs. Rangarajan Mahalakshmi K Chairperson & Managing Trustee	Member Management
4	Mr. K.V.D. Kishore Kumar Vice President – Trust Member	Member Management
5	Dr. A.V. Chainulu Former Scientist – DST	Member
6	Dr. S. Dharmaraja Professor, Dept. of Mathematics, IIT Delhi	Member
7	Dr. S. Baskar Dean (R&D), Professor / EEE, Thiagarajar College of Engineering, Madurai	Member
8	Dr. T. Sekar Assoc. Professor & HoD - Manufacturing Engg, Govt. College of Technology, Coimbatore	Member DOTE - Nominee
9	Dr .S.Narayana Kalkura Professor, Crystal Growth Centre, ACT Campus, Anna University, Chennai -25	Member Anna University Nominee
10	Dr. Jaspal Singh Professor in Civil Engineering, Punjab Agricultural University, Ludhiana	Member UGC Nominee
11	Dr. V. R. Ravi Dean Academics	Member
12	Dr. S. Govindasami Controller of Examinations	Member

S.No	Name of the Expert & Affiliation	Position
13	Dr. A. Suresh Kumar Dean – Industry Relations	Member
14	Dr. P. Nagasankar Dean – S&H	Member
15	Dr. D. Yuvaraj Dean – SoBC	Member
16	Dr. B. Bharathiraja Dean – R & D	Member
17	Dr. A. Vishnu Kumar Deputy Dean-Technical Clubs	Member
18	Dr. E. Kamalanaban Principal	Member Secretary

The following members have expressed their inability to attend the meeting due to their pre-occupation.

S. No	Name of the Expert & Affiliation	Position
1	The Regional Officer SRO-AICTE	Ex. Officio Member AICTE Nominee
2	Dr. S. Dharmaraja Head, Training and Placement Unit, IIT Delhi	Member
3	Dr. R. Balasubramanian Professor, Dept. of Computer Science and Engineering, IIT Roorkee	Member

ITEM POINTS REVIEWED / APPROVED

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34.01	**TO WELCOME THE GOVERNING COUNCIL MEMBERS** Dr. E. Kamalanaban, Principal welcomed all the members of the Council.
34.02	**TO CONFIRM THE MINUTES OF THE 33rd MEETING OF THE GOVERNING COUNCIL HELD ON 20.01.2022** The council confirmed the minutes of the 33rd meeting of the Governing Council held on 20.01.2022
34.03	**TO REVIEW THE ACTION TAKEN ON THE MINUTES OF THE 33rd MEETING OF THE GOVERNING COUNCIL HELD ON 20.01.2022** The Council reviewed the action taken on the minutes of the 33rd meeting held on 20.01.2022
	TO PERUSE AND RECORD THE NUMBER OF STUDENTS ADMITTED IN UG AND PG PROGRAMMES DURING THE ACADEMIC YEAR 2022-2023 The council perused and recorded the number of students admitted in various courses during the

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34.04	academic year 2022-2023 as per the list tabulated and submitted to the Council
34.05	**TO PERUSE THE RESULTS OF THE UG & PG DEGREE EXAMINATIONS FOR NOV / DEC 2021 AND APRIL / MAY 2022** The Council perused the UG & PG Degree Examinations for Nov / Dec 2021 Examinations and April / May 2022 Examinations of all programmes
34.06	**TO RATIFY THE RESULTS OF THE EXAMINATIONS APPROVED BY THE PRINCIPAL AND PUBLISHED SUBSEQUENTLY** The Council ratified the results of the examinations approved by the Principal
34.07	**TO RATIFY THE APPROVED NEW COURSE AND PROGRAMS WITH INCREASED INTAKE** The council ratified the new UG program and programs with increased intake **NEW PROGRAM** B.E – CSE (Artificial Intelligence & Machine Learning) (Intake: 60) **PROGRAMS WITH INCREASED INTAKE** B.E – Computer Science and Engineering (Increased intake from 120 to 180) B.Tech - Artificial Intelligence and Data Science (Increased intake from 60 to 120) B.Tech - Information Technology (Increased intake from 60 to 120)
34.08	**TO APPROVE THE CURRENT BUDGET PROPOSAL FOR THE YEAR 2022-2023** The current budget proposal for the year 2022-2023 were considered and approved
34.09	**TO APPROVE THE NEW STAFF APPOINTMENT MADE BY THE STAFF SELECTION COMMITTEE DURING THE ACADEMIC YEAR 2021-2022** The new staff appointment made by the staff selection committee during the academic year 2021-2022 were noted and approved
34.10	**TO PERUSE AND APPROVE THE PROCESS AND PROGRESS OF ACTIVITIES BEYOND CLASS ROOM FOR THE STUDENTS TO IMPROVE EMPLOYABLITY SKILLS** The Council perused and appreciated the initiatives taken to improve employability skills and achieve dream jobs in top MNCs. Especially the council appreciated the efforts taken in carrying out 379 Mini Projects (by II, III and IV year students) during 2022-2023.
34.11	**TO REVIEW THE PLACEMENT TRAINING PROGRAMMES (FROM I SEM TO VIII SEM) ORGANISED BY TRAINING AND PLACEMENT CELL** The Council reviewed the placement training programmes organised by Training and Placement cell and appreciated the implementation of 750 hours of various training programmes such as Aptitude, Quantz, Coding skill and Communication development skill starting from I semester to VIII semester
34.12	**TO REVIEW THE ONGOING AND PROPOSED R & D ACTIVITIES** The Council reviewed the ongoing and proposed R & D activities during 2021-2022 and advised to acquire more funds from funding agencies and carry out Industry Sponsored Projects. The council also advised the faculty members to increase SCI and SCOPUS indexed publications.
34.13	**TO REVIEW THE STAFF STRENGTH AND CADRE RATIO OF THE ACADEMIC YEAR 2022-2023** The Council reviewed the staff strength and cadre ratio of the academic year 2022-2023 and appreciated for maintaining 15:1 Student Faculty Ratio

ITEM	POINTS REVIEWED / APPROVED
34.14	**TO REVIEW THE FACULTY CONTRIBUTION IN ORGANISING & ATTENDING EVENTS** The Council reviewed the faculty contribution in organising & attending various events during the academic year 2021 – 2022 and advised all the departments to organise International Conference.
34.15	**TO REVIEW THE GRADUATION DETAILS FOR THE BATCH 2018-2022** The Council reviewed the Graduation details for the batch 2018-2022 and appreciated the institute for graduating 98.21% of students.
34.16	**TO REVIEW THE PLACEMENT DETAILS FOR THE ACADEMIC YEAR 2021-2022 AND PARTIAL PLACEMENT OF 2022-2023** The Council reviewed the Placement details for the academic year 2021-2022 and 2022-2023 (partial). The council appreciated for achieving 92.2% of Placement + Higher studies + Entrepreneur during 2021-2022 and advised to improve the offers with high salary package.
34.17	**TO REVIEW THE ACTIVITIES OF IQAC, INSTITUTION'S INNOVATION COUNCIL(IIC), INDUSTRY RELATIONS AND PROJECT-PUBLICATION - PATENT(PPP)** The various activities carried out by IQAC, PPP, IR and IIC were reviewed by the Council. The Council also recommended to increase the number of student publications with indexed journals.
34.18	**TO REVIEW THE SWOC ANALYSIS AND APPROVE THE STRATEGIC DEVELOPMENT PLAN** The committee reviewed the Strategic Development Plan for five years and approved
34.19	**TO THANK ALL THE MEMBERS** The Principal thanked all the external members for their valuable suggestions and also thanked the management and internal members for their support and cooperation.

SUGGESTIONS AND QUERIES FROM GC MEMBERS

Suggestions / Annotations from Dr. S.Baskar:

1. Appreciated the improvement and initiatives taken by the institute after gaining Autonomous status
2. Assignment problems can be taken from coding platform – Hacker Rank
3. All faculty members should register and complete NPTEL courses.
4. Mini Project credit can be increased. Introduce Triz (theory of inventive problem solving) in Mini Project.

Suggestions / Annotations from Dr. Jaspal Singh

Appreciated the initiative of e-Progress Report (ePR) through mentoring

1. Website updation to be carried out immediately.
2. Faculty members should also learn NPTEL courses
3. Encourage faculty and students to attend more number of FDPs & SDPs
4. Enquired about steps taken for Tamil medium students
5. Importance should be given for R&D

Suggestions / Annotations from Dr. S. Narayanan Kalkura

1. The member had advised to include lab facilities and research departments in the website and also expressed his concern over the updation of the institutional website.

Suggestions / Annotations from Dr. T.Sekar

1. Suggested to utilize CSE / IT faculty members for institute website development. Project can be given to students for website designing and updation.
2. Introduce new computer related PG courses like M.E. – Cyber Security / AI&DS
3. Enquired about steps taken by institute to commercialize granted patterns.
4. It is mandatory for the faculty members to complete NPTEL courses.
5. Insisted that the students should be permitted to utilize the LAB/LIBRARY facilities after class hours.
6. Suggested the faculty members to have collaboration with Avadi Tank Factory for extension activities.
7. Enquired about how many faculty members are involving in teaching AICTE UHV courses.
8. Pointed out Nil publications in CSE and IT during 2021-2022.
9. Suggested to improve collaborative research activities and advised to utilize IIT(Chennai & Hyderabad).
10. Enquired about contribution of Dept. of Biotechnology during the pandemic.
11. Stressed the importance of EXIT FEEDBACK from relieving faculty members

Suggestions / Annotations from Dr. A.V. Chainulu

1. Technology forecast and entrepreneurship should be encouraged among Faculty members and students
2. Advised to acquire industry sponsored projects
3. Suggested to approach DRDO for collaborative projects
4. To approach MSME for business incubation and encourage entrepreneurship