Vel Tech High Tech Dr.Rangarajan Dr.Sakunthala Engineering College

(An Autonomous Institution, Affiliated to Anna University)

MEETING CONSOLIDATIONS AND ACTION TAKEN

ACADEMIC YEAR 2025-2026

Semester	Date	Major Agenda Discussed	Important Decisions Taken	Action Taken / Status	Remarks
I	30.07.2025	Reconstitution of committee, regulations, reporting mechanisms	Roles and responsibilities finalized; awareness campaigns planned	Helpline numbers and complaint systems strengthened	Institutional guidelines reviewed
II	16.09.2025	Freshers' integration, hostel monitoring, mentoring system	Strengthened faculty mentoring and hostel supervision	Orientation activities and mentoring practices enhanced	Positive senior-junior interaction encouraged
III	06.01.2026	Campus safety review, awareness drives, support mechanisms	Proposed pledge programmes and collaboration with student bodies	Counselling and grievance mechanisms reinforced	Inclusive and supportive campus atmosphere maintained
IV	10.03.2026	Monitoring practices, documentation and compliance review	Strengthening awareness campaigns and monitoring practices for next year	Records and compliance mechanisms reviewed and maintained	Overall anti-ragging measures found effective

Overall Summary

- Total Meetings Conducted : 4
- Major Outcomes Achieved: Strengthened reporting mechanisms, enhanced mentoring and hostel monitoring, improved documentation and compliance practices, sustained safe and inclusive campus environment.
- Pending Actions (if any): Further enhancement of awareness campaigns and student engagement activities.
- **Suggestions / Recommendations:** Continue regular sensitization programmes, strengthen documentation and monitoring practices, and encourage collaboration with student clubs and associations.

Coordinator Signature **Principal Signature**