Vel Tech High Tech

Dr.Rangarajan Dr.Sakunthala Engineering College

Autonomous - Affiliated to Anna University

Avadi, Chennai

Accredited by NBA, New Delhi & Accredited by NAAC with 'A' Grade & CGPA of 3.27
Approved by AICTE - New Delhi, Affiliated to Anna University – Chennai

AGENDA & MINUTES OF MEETING

of

37th GOVERNING COUNCIL MEETING

Date: 08.02.25	**Time : 2.30 PM to 4.30 PM**

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37th GOVERNING COUNCIL MEETING

Date: 08.02.2025	Time : 2.30 PM to 5.00 PM

Agenda

ITEM	POINTS DISCUSSED
37-01	Members of Governing Council for the Academic Year 2024-25
37-02	Action Taken Report (ATR) FOR 36th GC Meeting
37-03	Institutional Profile
37-04	Highlights of the institution
37-05	Activities Beyond Class Room (ABC)
37- 06	Practices Adopted for our First Year Students
37-07	Students' Strength (In 2024-25)
37- 08	Academic Performance
37- 09	Faculty Cadre (2024-2025)
37- 10	Administration Team
37- 11	Academic Council - External Members
37- 12	BoS – External Members
37- 13	Curriculum – Highlights
37- 14	Internal Quality Assurance Cell (IQAC)
37- 15	Research & Development (R&D)
37- 16	Projects-Publications-Patents (PPP)
37- 17	Industry-Institute-Interaction (III)
37- 18	Institutions Innovation Council (IIC)
37 - 19	Alumini Interaction
37- 20	Central Library
37- 21	Budget
37- 22	SWOC Analysis

MINUTES OF 37th MEETING OF GOVERNING COUNCIL

DATE: 08.02.25 **TIME: 2.30 PM– 5.00 PM**

The 37th Governing Council meeting was virtually convened and presented by the Chair Dr. E. Kamalanaban, Principal, through Google meet platform on 08.02.25 from 2.30 PM to 5.00 PM to review academic performance, introduction of new programmes and/or increasing intake/closure of programmes/reduction in intake, approve the appointment of faculty members recommended by the selection committee, approve the budget for the respective financial year, amend and approve various policies.

The following members were present during the 37th Governing Council meeting.

S.No	Name of the Expert & Affiliation	Position
1	Col. Prof. Dr. Vel R.Rangarajan Founder & Chairman	Member Management
2	Dr. Mrs. Sagunthala Rangarajan Foundress & Vice Chairman	Member Management
3	Mrs. Rangarajan Mahalakshmi K Chairperson & Managing Trustee	Member Management
4	Mr. K.V.D. Kishore Kumar Vice President – Trust Member	Member Management
5	Smt. Sucharitha Gangireddygari Executive Director / COO , Studio Infinite, Hyderabad	Member
6	Prof. Dr. S. Jayavel Dean - Sponsored Research, Industrial Consultancy & Continuing Education & Planning, IIITDM Kanchipuram.	Member
7	Prof. Dr. Rama Krishna Sai Gorthi Professor and Dean (Academic Affairs), IIT Tirupati.	Member
8	Mr.P. Thilagaraj	Member DOTE - Nominee
9	Prof. Dr. D. Manamalli Professor, Department of Instrumentation Engineering, MIT Campus, Chrompet, Anna University, Chennai	Member Anna University Nominee
10	Dr. V. R. Ravi Dean Academics	Member

S.No	Name of the Expert & Affiliation	Position
11	Dr. S. Govindasami Controller of Examinations	Member
12	Dr. A. Suresh Kumar Dean – Industry Relations	Member
13	Dr. P. Nagasankar Dean – S&H	Member
14	Dr. D. Yuvaraj Dean – SoBC	Member
15	Dr. B. Bharathiraja Dean – R & D	Member
16	Dr. A. Vishnu Kumar Deputy Dean-Technical Clubs	Member
17	Dr. E. Kamalanaban Principal	Member Secretary

The following members have expressed their inability to attend the meeting due to their pre-occupation.

S.No	Name of the Expert & Affiliation	Position
1	The Regional Officer SRO-AICTE	Ex. Officio Member AICTE Nominee

ITEM POINTS REVIEWED / APPROVED

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37.01	**TO WELCOME THE GOVERNING COUNCIL MEMBERS** Dr. E. Kamalanaban, Principal welcomed all the members of the Council
37.02	**TO CONFIRM THE MINUTES OF THE 36th MEETING OF THE GOVERNING COUNCIL HELD ON 13.04.24** The council confirmed the minutes of the 36th meeting of the Governing Council held on 13.04.24
37.03	**TO REVIEW THE ACTION TAKEN ON THE MINUTES OF THE 36th MEETING OF THE GOVERNING COUNCIL HELD ON 13.04.24** The Council reviewed the action taken on the minutes of the 36th meeting held on 13.04.24
37.04	**TO PERUSE AND RECORD THE NUMBER OF STUDENTS ADMITTED IN UG AND PG PROGRAMMES DURING THE ACADEMIC YEAR 2024-2025** The council perused and recorded the number of students admitted in various courses during the academic year 2024-2025 as per the list tabulated and submitted to the Council

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37.05	**TO PERUSE THE RESULTS OF THE UG & PG DEGREE EXAMINATIONS FOR APRIL / MAY 2024 AND NOV / DEC 2024** The Council perused the UG & PG Degree Examinations for Nov / Dec 2022 Examinations and April / May 2024 and NOV / DEC 2024 Examinations of all programmes
37.06	**TO RATIFY THE RESULTS OF THE EXAMINATIONS APPROVED BY THE PRINCIPAL AND PUBLISHED SUBSEQUENTLY** The Council ratified the results of the examinations approved by the Principal
37.07	**TO APPROVE THE CURRENT BUDGET PROPOSALFOR THE YEAR 2025-2026** The current budget proposal for the year 2025-2026 wereconsidered and approved
37.08	**TO APPROVE THE NEW STAFF APPOINTMENT MADE BY THE STAFF SELECTION COMMITTEE DURING THE ACADEMIC YEAR 2024-2025** The new staff appointment made by the staff selection committee during the academic year 2024-2025 were noted and approved
37.9	**TO PERUSE AND APPROVE THE PROCESS AND PROGRESS OF ACTIVITIES BEYOND CLASS ROOM FOR THE STUDENTS TO IMPROVE EMPLOYABLITY SKILLS** The Council perused and appreciated the initiatives taken to improve employability skills and achieve dream jobs in top MNCs. Especially the efforts taken in carrying out 383 mini projects during 2024-2025.
37.10	**TO REVIEW THE PLACEMENT TRAINING PROGRAMMES (FROM I SEM TO VIII SEM) ORGANISED BY TRAINING AND PLACEMENT CELL** The Council reviewed the placement training programmes organised by Training and Placement cell and appreciated the implementation of 720 hours of various training programmes such as Aptitude, Quantz, Coding skill and Communication development skill starting from I semester to VIII semester
37.11	**TO REVIEW THE ONGOING AND PROPOSED RESEARCH & DEVELOPMENT ACTIVITIES** The Council reviewed the ongoing and proposed R & D activities during 2024-2025 and advised to acquire more funds from funding agencies and carry out Industry Sponsored Projects. The council also advised the faculty members to increase SCI and SCOPUS indexed publications. Council appreciated Seed Money Grant. Council also appreciated all the 14 researchers who have received institutional grant worth of Rs15,13,268 under Seed Money Grant scheme. Council appreciated for the award of Rs 4,32,500/- as a Publication Incentive for the calender year 2024. Council appreciated the submission of 7 research proposals worth of Rs 2, 11, 80, 260. Council appreciated the sanction of AICTE sponsored AICTE IDEA LAB to the tune of Rs 1.1 crore Council appreciated and approved the Research Policy available in the institute website. Council suggested to establish more research centres. Council advised to attract more research scholars (for existing research centres) by providing reasonable stiphened and necessary facilities.
37.12	**TO REVIEW THE STAFF STRENGTH AND CADRE RATIO OF THE ACADEMIC YEAR 2024-2025** The Council reviewed the staff strength and cadre ratio of the academic year 2024-2025 and appreciated for maintaining 14:1 Student Faculty Ratio

ITEM	POINTS REVIEWED / APPROVED
37.13	**TO REVIEW THE FACULTY CONTRIBUTION IN ORGANISING & ATTENDING EVENTS** The Council reviewed the faculty contribution in organising & attending various events during the academic year 2024 – 2025 and advised all the departments to organise International Conference.
37.14	**TO REVIEW THE GRADUATION DETAILS FOR THE BATCH 2018-2022** The Council reviewed the Graduation details for the batch 2020-2043 and appreciated the institute for graduating 90.85% of students.
37.15	**TO REVIEW THE PLACEMENT DETAILS FOR THE ACADEMIC YEAR 2022-2023** The Council reviewed the Placement details for the academic years 2023-2024 and 2024-25. The members appreciated for achieving 464 offers during 2023-2024 and 221 offers during 204-2025. Also advised to improve the offers with highest salary package.
37.16	**TO REVIEW THE ACTIVITIES OF IQAC, INSTITUTION'S INNOVATION COUNCIL(IIC), INDUSTRY RELATIONS AND PROJECT-PUBLICATION - PATENT(PPP)** The various activities carried out by IQAC, PPP, IR and IIC were reviewed by the Council. The Council also recommended to increase the number of student publications with indexed journals.
37.17	**TO THANK ALL THE MEMBERS** The Principal thanked all the external members for their valuable suggestions and also thanked the management and internal members for their support and cooperation.

SUGGESTIONS AND QUERIES FROM GC MEMBERS

Suggestions / Annotations from Dr. Manamalli

To Support for Slow Learners and Tamil Medium Students, a structured framework for identifying slow learners and Special care including remedial classes, bridge courses etc were reviewed. Additional academic support through bilingual instruction and personalized guidance given to Tamil medium students were discussed

The workload distribution for faculty members pursuing PhDs was examined. Availability of full-time PhD scholars and their engagement in research activities was assessed.

Currently ongoing research project and number of CMRG (Chief minister research grant) proposals submitted were discussed.

The plan for conducting industry-led one-credit courses was discussed. Industry collaboration and expert involvement in course delivery were emphasized.

Details on Honours courses being conducted, the number of enrolled students, and the selection criteria were reviewed.

Suggestions / Annotations from Dr. Ramakrishna Gorthi

The status of students opting for higher studies was reviewed. Efforts to create awareness about study opportunities abroad through seminars, expert talks, and counselling sessions were discussed. The importance of students being self-aware about higher education and career opportunities was discussed.

The level of awareness and participation of students in the GATE exam was evaluated. Strategies for increasing student motivation and preparedness for the exam were considered.

The need for faculty members to strengthen their understanding of basic and fundamental concepts was highlighted. Plans for organizing refresher courses, workshops, and faculty training programs were proposed.

The feasibility of sending faculty members to premier institutions like IITs and NITs for research and academic activities was considered. Opportunities for faculty to pursue PhDs at these institutions were discussed.

Sharing the General Council (GC) presentation with expert members in advance allows them to review the content thoroughly and come prepared with insights, questions, and suggestions. This way, the actual meeting can focus more on in-depth discussions, decision-making, and constructive feedback rather than just going through the slides.

Suggestions / Annotations from Smt. Sucharitha Gangireddygari

Acknowledged and appreciated the various academic, co-curricular, and extracurricular activities conducted throughout the year. Special recognition was given for the way these activities were meticulously planned and effectively executed, ensuring meaningful engagement and learning outcomes for students**.**

Highlighted that, students must be made more self-aware of the latest trends, advancements, and disruptive technologies shaping the industry.

Recognizing the importance of soft skills in career success, the member recommended to introduce “Critical Thinking and Negotiation Skills” as a structured course under placement training activities.

Suggestions / Annotations from Mr.P. Thilagaraj

Enquired about the status of admission in civil engineering programme and about the alumni network.

Suggested to find ways to improve the admission in civil and mechanical engineering departments

Suggestions / Annotations from Dr.Jayavel

The presentation was appreciated for its clarity, detailed insights, and elaborate explanation of ongoing initiatives.

It was emphasized that while designing the R2025 curriculum, due consideration must be given to feedback from alumni and current students. The members stressed the importance of aligning the curriculum with industry expectations, technological advancements, and student learning experiences to ensure holistic development and employability.

Member discussed regarding the credit transfer process for NPTEL courses. The feasibility of allowing students to earn credits through recognized online platforms was also discussed.

The member suggested encouraging the use of open-source software instead of relying solely on paid proprietary software such as MATLAB. It was noted that open-source alternatives would enable students to continue their learning even after graduation without financial constraints. Suitable alternatives like Scilab, GNU Octave, Python, and R were discussed as viable options.

Member recommended that while framing the new curriculum, due attention should be given to the National Education Policy (NEP) 2024. Suggested to check the possibility of Multiple Entry - Multiple Exit (ME-ME) system, allowing students the flexibility to enter or exit programs at different stages while earning certificates, diplomas, or degrees based on completed credits.

Suggested that students be categorized based on their English language proficiency to provide customized communication training. Students with weaker communication skills should receive focused attention through foundational language training. Students already proficient in English should be offered advanced training in public speaking, technical writing, and professional communication. This structured approach aims to enhance the overall employability and confidence of students.

Member discussed various Memoranda of Understanding (MoUs) signed with industries and academic institutions. Reviewed the activities conducted under these agreements, including student internships, faculty training programs, joint research collaborations, and guest lectures.

Suggested increasing the number of elective courses across different domains. This would allow students to explore diverse subjects aligned with their interests and career aspirations.

Suggested to check the feasibility of launching joint degree programs with international universities.

Suggested that academically strong senior students be engaged in mentoring their juniors in training and placement activities. This peer-learning approach can be beneficial for skill development, academic support, and career guidance.

Member discussed about the Research Publications and suggested to check the possibility of introducing an MS by Research program to encourage research activities.

Suggestions / Annotations from Dr.Baskar

Member appreciated the detailed and well-structured presentation, which effectively highlighted the institution's achievements, ongoing initiatives, and future strategies. Acknowledged the efforts taken in planning, execution, and documentation of various activities and commended the clarity with which key aspects were presented.

Recognizing the significance of Sustainable Development Goals (SDGs), NBA (National Board of Accreditation) has suggested their integration into curricular activities to enhance academic programs' societal and global impact.

Suggested Aligning the R2025 curriculum with SDG principles by incorporating sustainability-focused courses like renewable energy, green chemistry, circular economy, and environmental sustainability into engineering subjects. Also to have interdisciplinary electives that address climate change, sustainable manufacturing, and eco-friendly technologies.

Member emphasized the need for a structured approach to incorporating SDGs into all academic, research, and training activities, aligning with NBA recommendations.